

Date 10/26/09

**Environmental Management Consolidated Business Center (EMCBC)****Subject: Integrated Safety Management System Policy**

POLICY STATEMENT

APPROVED: (Signature on File)
EMCBC DirectorISSUED BY: OFFICE OF LOGISTICS MANAGEMENT

1.0 POLICY

This Integrated Safety Management System (ISMS) Policy Statement confirms the commitment by the EMCBC to provide a working environment that is safe and secure. All EMCBC activities are intended to promote worker and public safety and protect human health and the environment.

Safety is the first priority of the EMCBC. The ability to perform a job safely within the EMCBC, and EMCBC Service Level Agreement (SLA) Sites adopting this Policy, will not be compromised by production, budget, or schedule priorities. If a job cannot be performed safely it will not be performed. Safety drives how we do business.

The EMCBC safety culture is founded on the following principles and values:

- An environment where each employee recognizes and accepts responsibility for safety,
- Leaders demonstrate commitment to safety,
- Trust towards each other is an integral part of the organization,
- Decision-making ensures safety,
- Challenging assumptions and consideration of potential adverse consequences of planned actions is encouraged,
- Organizational learning is embraced, and
- Operations are openly examined and feedback is solicited from external resources.

PD-450-02, EMCBC – Integrated Safety Management System (ISMS) Program Description, describes how the EMCBC conducts work following the seven ISM Guiding Principles, the five ISM Core Functions, and also incorporates the four Supplemental Safety Culture Principles (adopted from the EM ISMSD). PD-450-02 also integrates important aspects of the EMCBC Quality Assurance Program and Environmental Management System into the ISMS process and describes how this process is used to identify aspects critical not only to safety but also to the environment and to the quality of the EMCBC services.

2.0 SCOPE

The ISMS principles are applicable to all processes identified in the EMCBC ISMS (See EMCBC ISMS, Attachment B, EMCBC Implementation Matrix). This matrix is organized utilizing the five Core Functions of the ISMS process and identifies the implementing procedures.

The goal is to plan, design, develop, construct, operate, and maintain all aspects of the EMCBC, and provide our services in a manner that above all considers the safety of the workers and environment consistent with our safety policy.

3.0 APPLICABILITY

This Policy is applicable to all EMCBC employees and applicable support contractors. Each individual and each level of line management has the responsibility to consider the impacts of their activities on the safety of individuals, the environment, and the quality of EMCBC services. Line management also supports the performance of safety continuous improvement through self assessment and lessons learned.

DOE EMCBC Service Level Agreement (SLA) Sites adopting this Policy and other EMCBC direct support contractors also share our responsibilities for safety. The EMCBC expects its direct support contractors and participating SLA sites to conduct facility operations with the same commitment to “doing work safe”.

4.0 REQUIREMENTS and REFERENCES

4.1 Requirements

- 4.1.1 10 CFR 830, Nuclear Safety Management
- 4.1.2 10 CFR 835, Occupational Radiation Protection
- 4.1.3 10 CFR 851, Worker Safety and Health
- 4.1.4 DOE P 450.4, Safety Management System Policy
- 4.1.5 DOE P 450.7, DOE Environment, Safety and Health Goals
- 4.1.6 DOE P 226.1A, Department of Energy Oversight Policy
- 4.1.7 DOE O 226.1A Implementation of Department of Energy Oversight Policy

4.2 References

- 4.2.1 U.S. Department of Energy Office of Environmental Management Integrated Safety Management System Description (EM ISMSD) dated May 2008
- 4.2.2 PD-450-04, EMCBC – Integrated Safety Management System (ISMS) Program Description

EMCBC RECORD OF REVISION**DOCUMENT**

If there are changes to the controlled document, the revision number increases by one. Indicate changes by one of the following:

- I Placing a vertical black line in the margin adjacent to sentence or paragraph that was revised.
- I Placing the words GENERAL REVISION at the beginning of the text.

Rev. No.	Description of Changes	Revision on Pages	Date
1	Original	All	10/26/09